



Estd : 1860

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Annual Quality Assurance Report (AQAR)

2014-2015

of

Mrs. A.V.N. COLLEGE

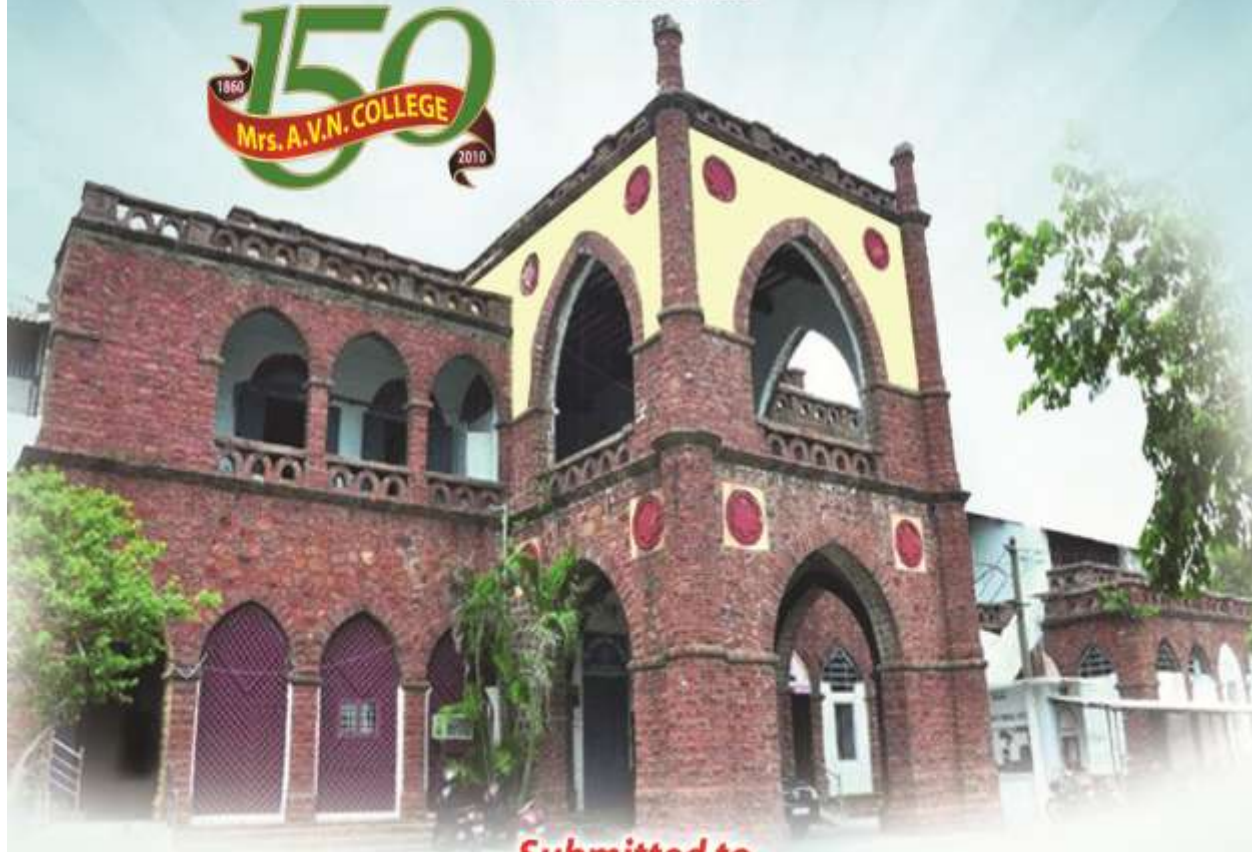
VISAKHAPATNAM

Affiliated College of Andhra University

Chairman : Dist. Collector



Sri A.V. Narasinga Row
Founder & Scientist



Submitted to



NATIONAL ASSESMENT AND ACCREDITATION COUNCIL

University Grants Commission

BANGALORE - 560 072, INDIA

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year

2014 - 2015

I. Details of the Institution

1.1 Name of the Institution

Mrs.A.V.N.College

1.2 Address Line 1

21-1-17; velampeta

Address Line 2

Near Head Post
Office

City/Town

Visakhapatnam

State

Andhra Pradesh

Pin Code

530001

Institution e-mail address

principal.avncollege@gmail.com

Contact Nos.

0891-2568004,
Fax: 0891-2712338/2565817Name of the
Head of the Institution:

Dr.Vedula Perraju

Tel. No. with STD Code:

0891-2568004

Mobile:

9885700106

Name of the
IQAC Co-Ordinator:

Dr.B.Sailaja Kumari

Mobile:

9441209363

IQAC e-mail address:

avniqac@gmail.com

1.3 NAAC Track ID)

OR

1.4 NAAC Executive Committee No. & Date:

EC/PCRAR/63/03 Dated March 23, 2013

1.5 Website address:

www.mrsavncollege.ac.in

Web-link of the AQAR:

<http://www.avncollege.ac.in/iqac>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	812/1000	2007	2012
2	2 nd Cycle	B	2.88/4.00	2013	2018

1.7 Date of Establishment of IQAC: DD/MM/YYYY

01/04/2008

1.8 Details of the previous AQAR submitted (2013-2014) : 17/11/2016

1.9 Institutional Status

Affiliated College

YES

Type of Institution

Co-education

✓

Urban

✓

Financial Status

Grant-in-aid

✓

UGC 2(f)

✓

UGC 12B

✓

Grant-in-aid + Self Financing

✓

1.10 Type of Faculty/Programme

Arts

✓

Science

✓

Commerce

✓

1.11 Name of the Affiliating University (for the Colleges)

ANDHRA UNIVERSITY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

UGC-COP Programmes

07

2. IQAC Composition and Activities

2.1 No. of Teachers	06
2.2 No. of Administrative/Technical staff	02
2.3 No. of students	02
2.4 No. of Management representatives	02
2.5 No. of Alumni	02
2.6 No. of any other stakeholder and Community representatives	01
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	02
2.9 Total No. of members	18

2.10 No. of IQAC meetings held : 04 [FOUR]

2.11 No. of meetings with various stakeholders: No. 04
 Non-Teaching Staff Students 01 Faculty 02
 Alumni 01

2.12 Has IQAC received any funding from UGC during the year? YES 3 Lakhs on 02-04-2014.

2.13 Seminars and Conferences (only quality related)

No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. 03 International 01 National 01 Institution Level 01

(ii) Themes

1. Workshop on Human Values and professional Ethics by Dept Of English on 13.08.2014
2. One Day National Workshop on Higher Education – The role of Teacher on 10.10.2014
3. International conference on “Coastal Chemical Research Society -inventions of the New Drugs” on Dt : 13.12.2014

2.14 Significant Activities and contributions made by IQAC

1. Teacher Quality Enhancement Programmes
2. Computer Awareness Programme for Office Staff
3. Students are encouraged to give presentations on different topics(with audio visual aids)

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
Strengthening the co-curricular activities like sports and games	Offering free seats to the students who secured medals in Boxing at National & International championship
Introduction of personality development programmes for students.	Smt.Asha Jain, guest faculty of Andhra University deputed for necessary personality development training to our students

** Attached the Academic Calendar of the year as Annexure.*

2.16 Whether the AQAR was placed in statutory body

YES

management

✓

Provide the details of the action taken

The governing body of Mrs.A.V.N.College has approved the AQAR

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	01	--	--	--
UG	03	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	01	--	06
Others	--	--	--	--
Total	04	--	--	07

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	PG
Trimester	--
Annual	UG

1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☐ Students ☒
+

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

** Annexure attached*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1. No, our college is affiliated to Andhra University, A.U. approved syllabus has been implemented.
2. Revised syllabus is implemented from 2008-2009 onwards

1.5 Any new Department/Centre introduced during the year. If yes, give details. ☐ **NO**

Criterion – II**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
38	14	24	--	--

2.2 No. of permanent faculty with Ph.D.

24

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	66	--	--	--	--	--	--	--	66

* Aided Vacant positions are not being filled up by the state government due to its policy; however college management is filling Un-Aided posts as and when required on temporary basis.

2.4 No. of faculty Recruited by Management:

--

--

12

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level	University Level
Attended Seminars/	--	03	--	--
Presented papers	07	16	--	--
Resource Persons	02	01	--	03

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Use of Power Point Presentations, feed back of the learners, providing study material and CDs.

2.7 Total No. of actual teaching days during this academic year

205

2.8 Examination/ Evaluation Reforms initiated by the Institution
(For Example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

Double Valuation for PG

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/ Curriculum Development workshops

Board Of Studies	Chairman : 05	Members : 4
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2.10 Average percentage of attendance of students

76%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	25	9%	28%	38%	9%	84%
B.Com	105	4%	27%	24%	6%	61%
B.Sc	113	5%	23%	20%	12%	60%

*** Now our university following grading system with CGPA Score**

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

API Report, feedback from students, parents and staff self appraisal, which was ratified by the principal.

* Academic Performance Indicators (API) report is the assessment of the depicted faculty members, who were nominated by the CCE for Academic Audit every year.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	--
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	03
Faculty exchange programme	--
Staff training conducted by the university	01
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops , etc.	04
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	30	44	NIL	08
Technical Staff	06	--	NIL	04

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Faculty Members were encouraged to avail the Faculty Development Programme (FDP) of UGC.
- Faculty Members were also encouraged to apply for research projects.
- They were also encouraged to attend workshops, Seminars and faculty exchange programmes

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

*** Three proposals for Major Projects are not approved by the UGC.**

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

*** Five members of our faculty have applied for UGC Minor projects and waiting for the approval.**

3.4 Details on research publications

	International	National	Others
Peer Review Journals	--	--	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	--	--	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects (other than compulsory by the University)	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No.

✓

apters in Edited Books

5

3.8 No. of University Departments receiving funds from

UGC-SAP

--

CAS

--

DST-FIST

--

DPE

--

DBT Scheme/funds

--

3.9 For colleges

Autonomy

--

CPE

--

DBT Star Scheme

--

INSPIRE

--

CE

--

Any Other (specify)

--

3.10 Revenue generated through consultancy

60,000

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	01	01	--	--	01
Sponsoring agencies	--	UGC HPCL VPT	--	--	Mrs.AVN College

3.12 No. of faculty served as experts, chairpersons or resource persons

09

3.13 No. of collaborations: Any other

02

3.14 No. of linkages created during this yea

02

3.15 Total budget for research for current year in Lakhs:

From funding agency

From Management of University/College

Total

3.16 No. of patents received this year

<i>Type of Patent</i>		<i>Number</i>
<i>National</i>	<i>Applied</i>	--
	<i>Granted</i>	--
<i>International</i>	<i>Applied</i>	--
	<i>Granted</i>	--
<i>Commercialized</i>	<i>Applied</i>	--
	<i>Granted</i>	--

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
03	--	--	01	02	--	--

3.18 No. of faculty from the Institution who are PhD Guides
And students registered under them

02

05

3.19 No. of Ph.D. awarded by faculty from the Institution

--

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

--

SRF

--

Project Fellows

--

ny other

--

3.21 No. of students Participated in NSS events:

University level

30

State level

10

National level

12

3.22 No. Of students participated in NCC events:

University level

60

State level

12

National level

03

3.23 No. Of Awards won in NSS:

--

3.24 No. Of Awards won in NCC:

State level

02

3.25 No. of Extension activities organized

College forum

03

NCC

04

NSS

03

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

1. Mrs. A.V.N. College is specially working for under privileged sections of the society, as it is Government aided institution. The college is providing quality education with nominal fee Structure.
2. Adopted Relli Veedhi (neighboring area) and an adult education programme were Conducted.
3. An Awareness Programme were conducted on Jan Dhan YoJana (Zero Balance Account) Launched by our P.M. in the nearby area Relli Veedhi. Students and Teachers have participated,
About 1000 A/C's were opened in the Allahabad Bank located in the College

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	11 Acres	--	--	11 Acres
Class rooms	42	--	--	42
Laboratories	14	--	--	14
Seminar Halls	02	--	--	02
No. of important equipments purchased (\geq 1-0 Lakh) during the current year.	--	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--	--	--
Others	--	Girls Hostel	UGC 40 Lakhs	--

4.2 Computerization of administration and library

1. Administration: The administration of the college is computerized. All the administrative work is being done through computers except admissions.
2. Library: The library is partially automated. It is equipped with Internet and INFLIBNET facilities.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	51878	26,00,000	957	1,00,000	52835	27,00,000
Reference Books	20205	10,05,000	120	15,000	INFLIBNET	10,20,000
e-Books	INFLIBNET	5,000	--	--	INFLIBNET	5,000
Journals	06	10,000	01	2,000	07	12,000
e-Journals	INFLIBNET	--	--	--	INFLIBNET	--
Digital Database	--	--	--	--	--	--
CD & Video	34	3,500	03	500	37	4,000
Book Bank Facility	3037	2,00,000		--		2,00,000
Total		38,23,500		1,17,500		39,41,000

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centre's	Computer Centres	Office	Departments	Others
Existing	220	03	17	03	03	10	20	90
Added	30	01	4	--	--	--	--	60
Total	250	04	21	03	03	10	20	150

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

<p>The College has Wi-Fi facility for staff .The Internet facility is available for student in the library.</p>

4.6 Amount spent on maintenance in Lakhs:

i) ICT	02
ii) Campus Infrastructure and facilities	11
iii) Equipments	06
iv) Others	01
Total:	20

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Co-ordinate with Jawaharlal Knowledge Centre (Government of Andhra Pradesh) and Placement cell to conducted on campus and off campus interviews.
2. IQAC organised a Programme on the placement opportunities in defence Forces.01.12.2014

5.2 Efforts made by the institution for tracking the progression

1. Class teachers were appointed to monitor student's progress regularly through maintaining student's profiles.
2. Based on continuous evaluation, slow learners were identified and remedial coaching classes were engaged.
3. Students were trained on various competitive examinations in order to pursue their higher education and to secure better placements.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
840	68	--	--

(b) No. of students outside the state

04

(c) No. of international students

--

No	%
664	78

Men

No	%
176	22

Women

Last Year(2013 – 2014)						This Year (2014-2015)					
General	SC	ST	OBC	PH	Total	General	SC	ST	OBC	PH	Total
86	157	175	458	06	882	90	165	145	466	14	840

Demand ratio 1:1

Dropout % 18%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Coaching given for competitive examinations - AUCET/ICET/B.Ed

10

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	--	SET/SLET	--	GATE	--	CAT	--
IAS/IPS etc	--	State PSC	--	UPSC	--	Others	06

* AP Police service – 2

* Combined Defence Service - 4

5.6 Details of student counseling and career guidance

Student support program was organised by IQAC regarding career guidance. The Indian Navy Authorities (Commander: Ujwal Kumar) gave a presentation on CBSE (i.e.) opportunities in defence forces for degree students on 01.12.2014

No. of students benefitted **64**

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	64	15	04

5.8 Details of gender sensitization programmes

Women cell of our college organized various gender sensitization programmes regularly. International Women's Day was celebrated on 08-03-2015, emphasizing the need to strictly implement the stringent laws for the women empowerment.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level **12** National level **10** International level **05**

No. of students participated in cultural events

State/ University level **15** National level **02** International level **--**

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level **02** National level **00** International level **00**

Cultural: State/ University level **01** National level **--** International level **--**

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	32	1,32,800
Financial support from government	548	21,92,000
Financial support from other sources	68	3,29,800
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

1. Teacher's Day Celebrations, 2. Pongal Celebrations, 3. Fresher's Day Celebrations, 4. Jan 1st New Year Celebrations, 5. Dec 24th Eve Celebrations at Institutional Level **05**

5.12 No. of social initiatives undertaken by the students **10**

* National Integration Camp- Boat Pulling- Semaphore- Ship modeling- All India Nausainic Camp- Swachh Bharat- Save the girl child - AIDS awareness rally-Blood donation - Polio Awareness Rally etc.

5.13 Major grievances of students (if any) redressed:

1. Many students are economically backward and they requested the management to allow them to pay the institution fee on installment basis and the management obliged their request.
2. Requesting for BUS STOP near the college. Principal pursued the matter with APSRTC. APSRTC responded positively.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: QUALITY EDUCATION FOR ALL

Mission: “TO CREATE A THRIVING COMMUNITY FOR THE DEVELOPMENT OF EDUCATION, CULTURE AND SOCIAL VALUES.”

6.2 Does the Institution have a management Information System?

AVN College is trying to shift the manual procedure of administration to computerized system gradually. As a part of MIS, computers with Internet facility are provided to the library, offices of the Correspondent, the Principal and the departments of Commerce, Physics, English, Mathematics and Statistics. With the above efforts, the management is trying to integrate the information system of the college.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

AVN College is affiliated to Andhra University, therefore implementing the curriculum designed by the university

6.3.2 Teaching and Learning

1. Slow learners were identified and remedial coaching classes were engaged to them.
2. Based on their caliber, students were given career guidance.
3. PPTs and online subject related videos were introduced for providing the better quality of education.

6.3.3 Examination and Evaluation

Continuous assessment is done through slip tests, assignments, quarterly, half yearly and hope examinations.

6.3.4 Research and Development

1. Encouraged the faculty to apply for major and minor projects.
2. Encouraged to publish research papers and articles in the quality oriented journals.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Nearly 1, 30,000 Books are there in Library.
2. ICT is used in commerce computer Lab & physics Department

6.3.6 Human Resource Management

College has a well-written policy on appointment of staff under management, training, development, compensation and handling grievances.

6.3.7 Faculty and Staff recruitment

As per the policy of the government of Andhra Pradesh, no permanent faculty recruitment could be done. However, management is appointing faculty and staff as and when required on temporary basis.

6.3.8 Industry Interaction / Collaboration

1. Interacting with more number of industries like HPCL, Port Trust, Steel Plant and banks like SBI and Allahabad Bank etc.
2. A separate committee has been constituted as industrial liaison cell with specific duties of interaction and collaboration

6.3.9 Admission of Students

To withstand in the phase of competition from the corporate colleges, the faculty and supporting staff are striving in the advertisement campaign to secure sufficient admissions. In addition to that the college is also offering more incentives like merit scholarships, endowment prizes, gold medals and free seats etc to improve the admissions.

6.4 Welfare schemes for

Teaching	1.Staff Co-operative Credit Society 2. GLIC
Non teaching	1.Staff Co-operative Credit Society 2.GLIC
Students	1. Poor OC students are supported with financial assistance from the poor student's fund. 2.Protected drinking water 3.Welfare scholarships for SC, ST,OBC and minorities 4. Health Check up programs

6.5 Total corpus fund generated 6.6 Whether annual financial audit has been done

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE Govt.of AP	Yes	IQAC
Administrative	Yes	CCE Govt.of AP	Yes	Management

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes For PG Programmes

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The University has adopted CGPA grading system. Year end examinations were conducted according to proposed exchange of students.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University is insisting all the affiliated colleges to go for autonomous status through periodical circulars.

6.11 Activities and support from the Alumni Association

1. Contribution of college and exam fees to poor/ merit students by alumni.
2. Water purification, plant maintenance and gardening supported by alumni

6.12 Activities and support from the Parent – Teacher Association

The college management has conducted Parent -Teacher meetings for taking the support from the parents in improving their wards performance.

6.13 Development programmes for support staff

1. Staff development programmes (Lectures / workshops / training programmes) were conducted regularly by the individual departments. The training includes: Internet – Audio-visual aids – Computer aided packages.
2. The management has been conducting various meetings for supporting staff to encourage them to improve their qualifications, computer skills and to cultivate the habits of speaking in English.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. NCC Cadet of AVN College cleaned the campus by removing the garbage due to the HUD- HUD Cyclone on DT: 17.10.2014
2. Massive plantation programme was organized
3. Making of Lord Ganesh idols by using clay and free distribution in and around the areas of college to campaign and to bring awareness in the public towards Eco-friendly culture.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. The management of the College recognized the importance of the optimum utilization of its human resources and also wanted to curtail unnecessary expenditure. Subsequently, appointed 'Three Men Committee' on 12.11.2014 and entrusted the same to conduct Internal Administrative Audit. Basing on the suggestions of the committee, the management shuffled the staff according to the requirements of the college and also curtailed the unnecessary expenditure incurred previously.
2. The Card Punching system was replaced by the advanced biometric system with a view to enhance the accountability of the staff.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

Action Plan

1. Strengthening of Sports and Games Activities
2. Introduction of Personality Development Programme

Action taken report

The management of the college has appointed a committee on 30.7.2015 to audit the existing stock and the requirement of the Sports and Games items and financial requirement. Keeping in view of the suggestions of the committee, the management allocated an appreciable fund to purchase latest items of the Sports and Games. Sportsmen were also provided nutritious food at the cost of the management.

A new committee was constituted to look after the purchase of items of the sports and games.

The management has also focused on the personality development of the students. Smt. Asha Jain, an external expert coach was invited for train the final year degree students. She explained the students about the importance of health and hygiene, smart appearance, body language, manners and tips to face interviews. She motivated and encouraged the girl students towards the importance of the financial solvency. She believed that the financial independence is the only solution for all problems of women.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Introduction of the Assembly to Students and Staff
2. Wide publicity of 'Zero Balance Jhan Dan Yojana bank account Scheme'

Annexure Attached

7.4 Contribution to environmental awareness / protection

1. Awareness Rally on the use of polyethylene covers 11.09.2014
2. Rally on plantation 24.10.2014
3. Swachh Bharat Programme in the College 09.10.2014
4. Rally against use of plastic on "Earth Day" 22.04.2014
5. Ozone Day was observant on 16th Sep 2014 to create awareness among students regarding depletion of Ozone Layer.
6. International Coastal Cleanup Day at R.K.Beach on 20.09.2014

7.5 Whether environmental audit was conducted?

NO

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

In the month of Oct 2014, – HUD –HUD cyclone damaged not only our college but also entire Vizag City to a great extent. Many classrooms were severely damaged and the Govt has declared holidays for a period of 19 days to all the institutions due to the calamity. With the glory and potentiality of the college and the dedicated services of staff, students, alumni and the cooperation of people surrounded near the college and the help extended by the various voluntary organizations; we could achieve speedy recovery and restore the normal state of condition to the college. Government organizations like GVMC, Port Trust and HPCL helped voluntarily by proving funds for renovating the classrooms and other infrastructure damaged by the cyclone.

8. Plans of institution for the next year: (2015 – 2016)

1. Free seat provision for girls (with 8 CGPA) and for boys (with 9 CGPA)
2. Introduction of Bio-Metric attendance system to the students

Name: *Dr.B Sailaja Kumari*

Name: *Dr.Vedula Perraju*

Dr.B.Saileja Kumari

V.Perraju

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Attached Annexure:

1. 2014-2015 Academic Calendar
2. 1.3 Feedback on Staff Performance
3. 7.3 Format of two Best Practices of the Institution

ANNEXURE – 1

ANDHRA UNIVERSITY

Telegrams: UNIVERSITY
Telephone: 384 4000
Fax: 0891-2755324



All Official letters, packages
etc., should be addressed to
the Registrar by designation
and not by name.

No. L.I./Acad. Calendar/2014-15.

Visakhapatnam
Dt: 10-04-2014

From: THE REGISTRAR

CIRCULAR

Sub: Academic Calendar of UG Courses for the Academic Year
2014-2015 - Regarding

Ref: Minutes of the meeting of the Principals of Affiliated Colleges
(UG) held on 01-04-2014 in the E.C. Hall, CAO., AU.

-ooo-

I am directed to inform that the Academic Calendar of under graduate courses for the Academic year 2014-2015, is approved. A copy of the Academic Calendar of UG Courses for Academic year 2014-2015 is enclosed herewith.

All the Principals of Affiliated Colleges of Andhra University are requested to note that the Academic Calendar for the academic year 2014-2015 be implemented scrupulously and compliance report be sent to the undersigned.


(T. CHITTABABU)
Deputy Registrar (Academic)

To
The Principals of A.U. Affiliated Colleges (UG).

Copies to:

1. The Dean of Academic Affairs, A.U., V.S.P.
2. The Dean of C.D.C., A.U., V.S.P.,
3. The Dean of Examinations (UG), A.U., V.S.P.,
4. The Special Registrar and Controller of Examinations, A.U., VSP.
5. The Web Master, CAO., A.U., with a request to display the academic calendar of UG Courses for the academic year 2013-14 in the A.U. Web Site.
6. E.I, E.II, E.III, E.IV, E.VI, C.II & S.I Sections for information.
7. The Sec. to Vice-Chancellor and P.A. to Registrar.

ANDHRA UNIVERSITY
ACADEMIC CALENDAR FOR UG COURSES
FOR THE ACADEMIC YEAR 2014-2015

01.	Re-opening Day and Commencement of class work for II & III year	15-06-2014
02.	Commencement of Class work for I Year	01-07-2014
03.	Bridge Course	01-7-2014 to 08-07-2014
04.	Dessara Holidays	01-10-2014 to 05-10-2014
05.	Remedial Classes-I	15-12-2014 to 23-12-2014
06.	Christmas Holidays	24-12-2014 & 25-12-2014
07.	Pongal holidays	10-01-2015 To 18-01-2015
08.	Remedial Classes-II	02-02-2015 to 10-02-2015
09.	Last date of instruction (common for all exams)	28-02-2015
10.	Practical Examinations (Others)	02-03-2015 to 12-03-2015
11.	Commencement of Examinations (Theory)	16-03-2015
12.	Commencement of Summer Vacation	25-04-2015 to 15-06-2015
13.	Reopening day for the next academic year	15-06-2015

(*) In case of students passing Intermediate at the instant examination, the admission shall be closed within 7 days from the date of publication of results without fine

Sessional / Half yearly / Hope Examinations to be conducted at the discretion of the College.

Examination Schedule Particulars:

Practical's Examination	02-03-2015 to 12-03-2015
Commencement of Theory Examination	16-03-2015
Publication of Results	Last week of April -2015
Instant Examination	First week of May- 2015

**LIST OF WORKING DAYS/HOLIDAYS FOR UG COURSES FOR THE ACADEMIC YEAR
2014-2015**

REOPENING: 16-06-2014

Month	2013-2014	No. of Holidays	No of working days	Total
June, 2014	21,28 Saturdays 22,29 Sundays	04	11	15
July, 2014	05,12,19,26 Saturdays 06,13,20,27 Sundays 29 Ramzan	09	22	31
August, 2014	02,09,16,23,30 Saturdays 03,10,17,24,31,Sundays 15 Independence Day 17 Sri Krishnastami(Sunday) 29 Vinayaka chaviti	12	19	31
September, 2014	06,13,20,27 Saturdays 07,14,21,28 Sundays	08	22	30
October, 2014	04,11,18,25,Saturdays 05,12,19,26 Sundays 02&03 (Gandhi Jayanthi., (Durgasthami & Mahanavami)- Dasara Holidays 01-10-2014 to 05-10-2014(Bekrid&Sunday) 23-10-2014 Deepavali	12	19	31
November, 2014	01,08,15,22,29 Saturdays 02,09,16,23,30 Sundays 04-11-2014 Muharam	11	19	30
December, 2014	06,13,20,27 Saturdays 07,14,21,28 Sundays 24-12-2014 & 25-12-2014 Christmas Holidays	10	21	31
January, 2015	03,10,17,24,31 Saturdays 04,11,18,25 Sundays Pongal Holidays 10-01-2015 to 18-01-2015 26 Republic Holiday	15	16	31
February, 2015	07,14,21,28 Saturdays 01, 08,15,22 Sundays 17 Maha Shiva Ratri	09	19	28
March, 2015	07,14,21,28 Saturdays 01,08,15,22,29 Sundays 05 Holi 21 Ugadi(Saturday) 27 Sri Rama Navami(Sunday)	11	20	31
April, 2015	04,11,18,Saturdays 05,12,19 Sundays 03 Good Friday	07	17	24
Total:		108	205	313

Summer Vacation from 25-04-2015 to 15-06-2015 and colleges will re-open on 16-06-2015

*Regarding the dates of the festivals the dates announced by the State Government be followed.

ANNEXURE - 2

Reference 1.3. Feedback from stakeholders: students, parents, and API

Staff Assessment Report (2014 – 2015)

The Internal Quality Assurance Cell is the primary system that takes care of the quality in the college. The IQAC conducts number of evaluations that have a specific focus on issues and concerns. A staff assessment is taken through student feedback. This helps the staff to constantly improve their skills while imparting knowledge to the students. Feedback boxes have been arranged to all the Degree students BA, B.Com & B.Sc. These boxes are opened for every 15days.

The overall scores of the staff based on the feedback of students, parents and also API Reports are given in the table below.

Grade	No. Of Teachers
A= Excellent	14
B=Very Good	15
C=Good	15
D=Average	6
Total	50

Out of the 50 staff, 14 teachers secured A Grade, 15 teachers B Grade, another 15 placed with C Grade and 6 teachers scored Average performance with “D” Grade. Necessary actions was initiated by the Principal for improvement of performance

ANNEXURE - 3

Format of best practices of the institution

7.3. Two Best Practices of the institution:

i. The Title:

1. Introduction of the Assembly to the students and staff
2. Wide publicity of Zero balance Jhan Dan Yojana bank account scheme

ii. The Goal:

1. To inculcate discipline and punctuality among the staff and students
2. To create awareness and inculcate the habit of banking to the surrounded weaker sections of the society

iii. The Context:

1. Organizing the assembly was done mainly to focus punctuality of the students, their interaction and to express their grievances and introduced news reading item for general knowledge.

2. This scheme is a social policy aimed at providing banking facilities to those even who do not have the money to pay for minimum account opening balance and it aims to help the economically weaker sections of the society to become financially confident. The surrounded people were belongs to the same category.

iv. The Practice:

1. Assembly was conducted where not only the students gave out their grievances but also the faculty reminded them of the importance of particular days of significance like the birthday of the great scientists or great poets or any other occasion of the day

2. As there was no habit of banking or savings habit in the vicinity, the staff and students conducted awareness rallies and campaigns by using various methods.

v. The Evidence of success:

1. It has been noticed that the attitude of the most of the students changed and the punctuality of the students increased. Discipline and interaction has been found encouraging and showed good progress.

2. By organizing Jan Dhan rallies nearly 1000 zero balance accounts were opened in the nearby nationalized bank (Allahabad bank).

vi. Problems encountered and resources required

1. Student punctuality though encouraging still needed necessary improvement
2. Some extra efforts are still required for enhancing banking habits to the above weaker sections